



Notice of Request for Qualifications / Proposals
for
Sales Support and Communication Tools
Consulting Services

(reference 2010-RFQ/P-032)

Notice is hereby given that the New Jersey Economic Development Authority is seeking qualifications / proposals for Sales Support and Communication Tools Consulting Services.

The proposal must be responsive to the Request for Qualifications / Proposal (RFQ/P), including all compliance documentation. If selected, your institution will be required to comply with the requirements of **P.L. 1975, c.127 - N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The RFQ/P is available on the Authority's website at www.njeda.com/rfq under "**2010-RFQ/P-032 – Sales Support and Communication Tools Consulting Services**".

A MANDATORY PRE-BID CONFERENCE will be held on Wednesday, May 19, 2010 at 10:00 AM at the New Jersey Economic Development Authority's offices, located at 36 West State Street, Trenton. **Only those prospective Proposers who sign-in and attend the mandatory pre-bid conference will be permitted to submit a bid proposal.**

Any questions regarding the RFQ/P **should be directed in writing, via e-mail, to Geraldine Stout, Procurement Officer at gstout@njeda.com, at or before 5:00 PM, Tuesday, May 25. (No phone calls please).** All questions and answers with regard to the RFQ/P will be posted on the Authority's website at <http://www.njeda.com/rfq> under "**2010-RFQ/P-032 – Sales Support and Communication Tools Consulting Services**".

Proposals must be received at or before 3:00 PM, on Tuesday, June 29, 2010 prevailing local time. Faxed or e-mailed proposals will not be accepted. Proposals should be addressed to:

Mailing Address:

New Jersey Economic Development Authority
Internal Process Management Department
REF # 2010–RFQ/P–032 – Sales Support and Communication Tools Consulting Services
Due Date: June 29, 2010 – 3:00 PM
P.O. Box 990
Trenton, New Jersey 08625-0990

Shipping Address:

New Jersey Economic Development Authority
Internal Process Management Department
REF # 2010–RFQ/P–032 – Sales Support and Communication Tools Consulting Services
Due Date: June 29, 2010 – 3:00 PM
36 West State Street
Trenton, New Jersey 08625-0990
Main Reception Desk - Telephone: 609-292-1800