

**NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY**  
**REQUEST FOR PROPOSALS**  
**FOR**  
**SMALL BUSINESS BONDING READINESS ASSISTANCE PROGRAM**

(Reference RFP #2021-RFP-IPM\_079)

**ADDENDUM #1**

The following constitutes an Addendum, which can be a Clarification and/or Modification to the above-referenced solicitation. This Addendum is divided as follows:

- Part 1: Answers to Questions Submitted
- Part 2: Additions, Deletions, Clarifications and Modifications to the RFP

<b>Part 1: Answers to Questions Submitted</b>		
No.	Question	Answer
1.	<p><b><u>Page 8; Section 1.3.6.3 (Hard Copy Proposal Submission)</u></b>  <u>RFP Language:</u> Submit one (1) ink signed, original hard copy Proposal with all the required documentation and signatures in ink, and one (1) copy marked "COPY".  <u>Question:</u> Regarding the one copy of the submitted proposal, must every page of the copy version be marked "COPY" or does just the cover page need to be marked "COPY"?</p>	<p>Only the cover page needs to be marked "COPY". We highly recommend that the submission be done electronically as well.</p>
2.	<p><b><u>Page 12; Section 1.4.9 (Conflict of Interest)</u></b>  <u>RFP Language:</u> Proposer must indicate and detail any Conflict of Interest that exists with either their personnel or any Subcontracting personnel being utilized for these services. Such conflicts include a direct, familial, or personal monetary interest or any previous or existing personal/professional relationships with the Authority and any personnel assigned to work on the Authority's account, regarding these requisite services.  <u>Question:</u> If the Subcontractor is a member of the Proposer, must that relationship be disclosed as a Conflict of Interest?</p>	<p>Whether it is a subcontractor or "a member of the proposer", the language in Section 1.4.9 (see below) pertaining to Conflict of Interest applies.</p> <p>Proposer must indicate and detail any Conflict of Interest that exists with either their personnel or any Subcontracting personnel being utilized for these services. Such conflicts include a direct, familial, or personal monetary interest or any previous or existing personal/professional relationships with the Authority and any personnel assigned to work on the Authority's account, regarding these requisite services.</p>

		<p>If such a Conflict of Interest exists with any vendor personnel or any Subcontracting personnel being utilized for these services, the Proposer must disclose such possible conflicts in the Proposal. Should a conflict(s) be found to exist, whether real or perceived, the Authority, in its sole discretion, shall determine whether it is a conflict(s) and the individual(s) involved are to be immediately removed.</p>
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**Part 2: Additions, Deletions, Clarifications & Modifications to the RFP**

No.	Description	Clarification/Modification
1.		
2.		
3.		
4.		
5.		