

NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
REQUEST FOR PROPOSALS
FOR
SMALL BUSINESS BONDING READINESS ASSISTANCE PROGRAM

(Reference RFP #2021-RFP-IPM_079)

ADDENDUM #2

The following constitutes an Addendum, which can be a Clarification and/or Modification to the above-referenced solicitation. This Addendum is divided as follows:

- Part 1: **UPDATED** Answers to Questions Submitted
- Part 2: Additions, Deletions, Clarifications and Modifications to the RFP

Part 1: Answers to Questions Submitted		
No.	Question	Answer
1.	<p><u>Page 8; Section 1.3.6.3 (Hard Copy Proposal Submission)</u> <u>RFP Language:</u> Submit one (1) ink signed, original hard copy Proposal with all the required documentation and signatures in ink, and one (1) copy marked "COPY". <u>Question:</u> Regarding the one copy of the submitted proposal, must every page of the copy version be marked "COPY" or does just the cover page need to be marked "COPY"?</p>	<p>Only the cover page needs to be marked "COPY". We highly recommend that the submission be done electronically as well.</p>
2.	<p><u>Page 12; Section 1.4.9 (Conflict of Interest)</u> <u>RFP Language:</u> Proposer must indicate and detail any Conflict of Interest that exists with either their personnel or any Subcontracting personnel being utilized for these services. Such conflicts include a direct, familial, or personal monetary interest or any previous or existing personal/professional relationships with the Authority and any personnel assigned to work on the Authority's account, regarding these requisite services. <u>Question:</u> If the Subcontractor is a member of the Proposer, must that relationship be disclosed as a Conflict of Interest?</p>	<p>SUPPLEMENTAL RESPONSE:</p> <p>If the Subcontractor is a member of the Proposer entity, this relationship is not required to be disclosed as a Conflict of Interest. A Proposer may subcontract to a member of the Proposer and/or another party to the extent it is not prohibited by the Proposer's own charter or other governance documents. However, in order to support full transparency, the Proposer <u>should</u> disclose whether its Subcontractor(s) is a member or other interested party so that the Authority may further evaluate the relationship if an award is made. Note that in accordance with the requirements of the RFP, any Proposer intending to</p>

		<p>subcontract any parts of a contract with the NJEDA must also complete a <i>Notice of Intent to Subcontract and a Subcontractor Utilization Plan</i> and should submit it with the proposal. However, in an abundance of caution, a Proposer may disclose certain relationships, including but not limited to whether the Subcontractor is a member of the Contractor and/or any interested party, to the NJEDA in the event that the Proposer believes that Section 1.4.9 Conflict of Interest has been triggered.</p>
3.		
4.		
5.		
6.		
7.		
8.		

Part 2: Additions, Deletions, Clarifications & Modifications to the RFP

No.	Description	Clarification/Modification
1.		
2.		
3.		
4.		
5.		